



**Imagine Prep at Surprise  
Ms. Franco  
IGCSE Literature Syllabus  
2017-2018**

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**Office Hours:** 7:15-7:45am Tuesdays/Thursdays and 2-2:45pm Wednesdays

**Website:** [missfrancosclassroom.weebly.com](http://missfrancosclassroom.weebly.com)

**Course Description:**

IGCSE Literature is a course designed by Cambridge to help build skills in reading, interpreting, and evaluating texts through the study of literature in English. While the goal of the course is to prepare students to sit the Cambridge Literature exam, the skills that are being taught are important to many subject areas and levels of learning. Students will learn how to develop an understanding of literal and implicit meanings, as well as creating their own opinions relating to the deeper themes and issues presented in the given texts. Overall, the goal is to promote a better understanding of themselves and the world around them through literature.

**Required Texts/Materials:**

- *The University of Cambridge International Examinations Anthology of Poetry in English Volume 2* (provided)
- *Stories of Ourselves: The University of Cambridge International Examinations Anthology of Short Stories in English* (provided)
- *Fahrenheit 451* by Ray Bradbury (provided)
- *The Great Gatsby* by F. Scott Fitzgerald (limited quantity; looking for students to purchase their own copy)
- *Fences* by August Wilson (provided)

**\*The students will need a composition notebook and folder specifically for this class NO LATER THAN August 7th.**

**Classroom Rules:**

- Respect yourself, the teacher, the classroom, and other students.
- Food, gum, and drinks are prohibited in the classroom, with the exception of water if it is in a clear bottle. Food, gum, and drinks merit an automatic detention.
- Be responsible to yourself and others.
- Be on-time, on-task, and prepared to learn.
- Keep all personal electronics put away. Cellphones are against school policy in the classroom and will be taken for the day.

**Grade Weights:**

Assessments of Learning - 70% of final grade

- The purpose of an assessment of learning is to measure student performance at the **completion** of a learning cycle.
- May include unit and course assessments, quizzes, performance tasks, portfolios, presentations, projects, essays, and other demonstrations of learning.

Checks for Understanding - 30% of final grade

- The purpose of a check for understanding is to measure student progress **during** a learning cycle.
- May include bell work, worksheets, quizzes, and other checks for understanding determined by the teacher.

**Absent Work Policy:**

Students will be given the amount of days that they were absent plus one additional day to complete course work that was missed during their absence. For example, if a student missed 3 days of school they would be permitted 4 total school days to turn in work without penalty.

During an anticipated absence, parents must contact the office 3 days prior to their absence if they wish to receive work. Parents may only request to pick up work from the office after their child has been absent for 3 or more days. Students who miss two or less days of school are required to obtain their work upon returning to school. It is the student's responsibility to acquire, complete and turn in work that was missed during an absence.

\*All late work must be turned in with a completed blue absent slip stapled to the front.

**Late Work Policy:**

Students must turn in all assignments on time so that the learning opportunities involved in completing each assignment are realized. If a student fails to turn in an assignment on time, students are encouraged to make an effort to complete that work in a timely manner for partial credit as indicated below:

- Within 1 week of the initial assigned due date for 90% of the original credit.
  - For example, a student failed to turn in an assignment that was due on September 6th. The student must turn in the late assignment no later than September 13th (1 week from September 6th).

\* Please note: If the late deadline happens to fall during a day when school is not in session, students must turn in late work the last day school is in session **BEFORE** the late deadline. For

example, if the late deadline is during Fall Break, students must hand in that late work no later than the Friday BEFORE Fall Break.

\* Please note: As we approach the end of a grading period, all late work must be turned in 1 week before the end of the grading period regardless of the deadlines stated above to ensure teachers can accurately and appropriately assess all work in a timely manner. For example, if the first quarter ends on October 10th, all late work must be turned in by October 3rd even if it violates the deadlines stated above.

\*All late work MUST be turned in with a completed pink late slip stapled to the front.

### **Assessment Policy:**

#### Grading Assessments:

The lowest grade to be entered in PowerSchool on an assessment that is fully complete will be a 50%. Assessments that are not completed in full will result in the student receiving an Assessment Referral.

Students will be held accountable to complete all assessments by faculty and staff. This includes having students attend Office Hours, being pulled from Elective courses, Stay Full Day Wednesday Study Hall, and Saturday School for high school students.

If an Assessment has not been completed within one week of the original due date, student will be given an Assessment Referral. At this point, the administrative team will assign the student to a staff member to ensure the Assessment is completed during Stay Full Day Wednesday. Assessments that are not completed and turned in on the due date are subject to a 10 percentage point deduction in grade.

#### Redoing Assessments:

Any assessment may be redone if the student did not completely master the intended content or skills, and the student has demonstrated sincere effort to prepare for the assessment the first time it was given.

Rigorous relearning or review in preparation for the second attempt will qualify a student to redo an assessment.

Redoing assessments is a privilege, not something to be taken for granted.

\*School wide, 92% is considered mastery. Students may only redo an assessment if he/she scored below a 92%. In addition, the highest redo score a student can earn is a 92%.

Students must complete a remediation process.

- 1) office hours/tutoring attendance to complete relearning/review is documented
- 2) student has reflected on his/her performance

**Required component: Parent signature on the original test/essay**

Once the remediation process has been completed, reviewed and is satisfactory, the student is eligible to complete a retake of the assessment during Wednesday stay full day.

This process should be completed after one week, but no longer than two weeks, from the original assessment. With the understanding that students do learn at different paces, this timeline can be flexible as long as there is constant communication between teacher, student and parents.

**Classroom Library Use:**

All **high school** students are free to use the classroom library or to check-out books to take home and read. Reading is not just required, it is encouraged! Nothing makes a better writer than an avid reader! I believe that every book on my shelf has a great lesson, use of language, or theme and can be considered appropriate for readers at the high school level. However, my definition of appropriate and your parents' definition of appropriate may not be the same. Please have them approve the book you wish to read or have them acknowledge their approval for you to read any book on the parent contact form below. Also, once you have taken a book, you are responsible for any damage that may occur to that book. Treat them carefully!!

**For any other questions, please refer to the student handbook. This syllabus is subject to change.**

**Please sign the areas below, and return to Ms. Franco no later than Monday, August 7th.**

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**Parent/Guardian Contact and Volunteer Information:**

- a. Phone: \_\_\_\_\_
- b. Email: \_\_\_\_\_
- c. I would like to be notified of opportunities to volunteer on campus: YES  
NO
- d. My child is allowed to check-out books from Ms. Franco's library: YES  
NO
- e. What is the best way to contact you? PHONE EMAIL

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_